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ABSTRACT

This document contains descriptions of 66 adult education experimental demonstration projects and 18 adult education staff development projects conducted in Pennsylvania in fiscal year 1992. The projects are funded through Section 353 of the Adult Education Act of 1988. Each description includes a project number, project costs, contact person with address, abstract, expected products, and project descriptors. The projects address various needs related to adult basic education instruction, General Educational Development test preparation, English-as-a-Second-Language instruction, family literacy, and workplace literacy. Some representative projects include the following: assessing individuals with learning differences, problems, and disabilities; auditory aspects of reading/writing instruction; closed caption application for adult literacy students; computer connections; deaf adult literacy tutor handbook revision; developing new reader support groups through book discussions; math without fears; international booklet of idioms and recipes; bringing good coping skills materials to more adult students; study skills for single parents; success stories--from learning to earning; meeting the needs of the adult low-level reader; national issues forums--citizenship through literacy; staff and board development; and training on domestic violence issues for adult basic education/literacy instructors and counselors. A list of descriptors and indexes of descriptors, agencies, and project directors are appended. (KC)

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Commonwealth of Pennsylvania

Adult Education 353 Special Projects

Project Abstracts Fiscal Year 1992

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Adult Basic and Literacy Education
Pennsylvania State Department of Education
333 Market Street
Harrisburg, PA 17126-0333

1991

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Commonwealth of Pennsylvania

Adult Education 353 Special Projects

Project Abstracts Fiscal Year 1992

Commonwealth of Pennsylvania
Robert P. Casey, Governor

Department of Education
Donald M. Carroll, Jr., Secretary

Bureau of Adult Basic and Literacy Education
John Christopher, Director

Evelyn Werner, Compiler

Pennsylvania Department of Education
333 Market Street
Harrisburg, PA 17126-0333

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FOREWORD

Each year, the Pennsylvania Department of Education's Bureau of Adult Basic and Literacy Education awards grants to public and private educational agencies and organizations for the development of special projects. The grants, known as Special Projects, are funded through Section 353 of the Federal Adult Education Act of 1988 (P.L. 100-297). This section mandates that the Department of Education use not less than 10 percent of its annual federal allotment under the Act for special experimental demonstration, staff training and small grant projects. For fiscal year 1991-92, a total of $1,278,171 has been allocated to 86 Section 353 grantees.

These grants are used in Pennsylvania to strengthen the Adult Basic Education Program through experimentation with new methods, programs and techniques. In addition, funds are used to provide staff development for personnel working in programs. Information about projects is disseminated statewide to encourage the adoption/adaptation of successful practices. Thus, the impact of the funding is extended.

This year's projects address varied priorities directly related to Adult Basic Education (grade levels 0-8) instruction, General Educational Development (grade levels 9-12) preparation and English as a Second Language as defined in the Adult Education Act. They also focus to a large extent on Family Literacy and Workforce Education.

Upon completion, all of the projects described in this booklet will be submitted to the Pennsylvania Department of Education and housed at AdvancE, Pennsylvania's clearinghouse for adult education. In the fall of 1992, copies of all final reports and products will be available for loan by contacting AdvancE at the following address:

PDE Resource Center
333 Market Street - 11th Floor
Harrisburg, PA 17126-0333
Telephone: (717) 783-9192
(800) 992-2283 (Pennsylvania only)

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SPECIAL EXPERIMENTAL DEMONSTRATION PROJECTS

PA 98-2010 $ 89,681

ADVANCE: THE ADULT BASIC
AND LITERACY EDUCATION CLEARINGHOUSE

Evelyn Werner
PDE Resource Center
333 Market Street
Harrisburg PA 17126-0333
(717) 783-9192

The State Library proposes to staff and manage Pennsylvania's adult education clearinghouse as a support service to the Bureau of Adult Basic and Literacy Education and its funded programs. Activities would include the provision of search services, the convening of a committee to examine the collection and make recommendations of acquisitions responsive to the literacy councils needs and the production of the 353 Abstracts book.

PRODUCTS:

Final Report and 353 Abstracts Book

DESCRIPTORS:

Dissemination Staff Development

PA 98-2024 $ 10,800

ASSESSING INDIVIDUALS WITH LEARNING
DIFFERENCES, PROBLEMS AND DISABILITIES

Richard Cooper
Center For Alternative Learning
30 Summit Grove Avenue
Bryn Mawr PA 19010
(215) 525-8336

This program will train staff and explore the effectiveness of an assessment tool developed by Dr. Cooper. The tool explores student behavior and learning problems. An educational/behavioral "prescription" listing practical suggestions will be given to teachers/tutors. A survey of participants in the program will be conducted at the end of the project to illustrate the effectiveness of prescription recommendations.

PRODUCTS:

Final Report

DESCRIPTORS:

Research Tests and Testing

PA 98-2014 $ 48,992

CHESTER COUNTY ADULT
LITERACY CONSORTIUM

Carol Brane
Chester County Adult Literacy Consortium
150 James Hance Court
Exton PA 19341
(215) 524-5107

Funding will support the consortium's second year of operation. Specific activities will include developing a client information book, establishing an Advisory Board, developing a process for resource pooling, producing a handbook of adult literacy, expanding programs in areas not already served, continuing the development of library resources in adult basic and literacy education, and serving as a single contact point for adult literacy.

PRODUCTS:

Final Report and Handbook

DESCRIPTORS:

Administration

PA 98-2039 $ 7,311

CLOSED CAPTION APPLICATION
FOR ADULT LITERACY STUDENTS

JoAnn Lawer
Central Susquehanna IU 16
P.O. Box 213
Lewisburg PA 17837
(717) 523-1155

This project will develop a curriculum to employ closed caption television to instruct functionally illiterate students in the areas of vocabulary, reading comprehension and writing. Local public libraries will be the site for delivery of these services because of easy access and flexible hours.

PRODUCTS:

Final Report and Curriculum

DESCRIPTORS:

Technology Curriculum
Language/Reading

PA 98-2062 $ 5,000

COLLEGE & TECHNICAL SCHOOL HANDBOOK

Kim Hawk
Fayette County Community Action Agency, Inc.
137 North Beeson Avenue
Uniontown PA 15401
(412) 437-6050

This project will develop a workbook on employment and higher education opportunities in Fayette County for GED students. The workbook will include federal/state financial aid and private grant information, job search strategies, resume writing and communications skills. Financial aid forms and practice worksheets will be included in the workbook.

PRODUCTS:

Final Report and Workbook

DESCRIPTORS:

GED

PA 98-2061 $ 5,000

COMPUTER CONNECTIONS

Carol Molek
Tuscarora IU 11
Adult Education and Job Training Center
1020 Belle Vernon Avenue
Lewistown PA 17044
(717) 248-4942

This project, an adaptation of a previous 353 project (ACCEPT), will develop a curriculum that will enable ABE parents to review basic skills as they work with educational software. The program will help parents to develop essential computer skills and to gain the knowledge and confidence needed to assist their child in the educational process.

PRODUCTS:

Final Report and Curriculum

DESCRIPTORS:

Curriculum Technology

PA 98-2032 $ 12,000

COMPUTER-ASSISTED PILOT PROGRAM
FOR SMALL-GROUP ADULT EDUCATION

Dorothy Forry
York County High School
West Manchester Mall
York PA 17404
(717) 767-4863

The York County High School Adult Education Program is an innovative approach to assist students in attaining academic proficiency and completing requirements toward a high school diploma. The program allows students flexibility in establishing a learning pace that meets individual needs. Students may apply for entry at any time of the year, attend classes while continuing employment, develop class schedules consistent with family responsibilities and graduate when high school requirements have been met.

PRODUCTS:

Final Report

DESCRIPTORS:

GED

PA 98-2044 $ 5,000

CONSTRUCTING ENGLISH LANGUAGE SKILLS
FOR EVERYONE

Patricia DeCarlo
Norris Square Civic Association
124 West Diamond Street
Philadelphia PA 19122
(215) 426-8734

The grantee will subcontract revisions of a past 353 product to adapt to the needs of a totally non-English speaking population. The product to be revised is a workforce literacy curriculum entitled "Constructing English Language Skills While Reconstructing Houses."

PRODUCTS:

Final Report and Curriculum Product

DESCRIPTORS:

ESL Workforce Education

PA 98-2015 $ 8,079

CULTURAL LITERACY HANDBOOK

Linda Lewis
Literacy Consortium of Allegheny County
The Gatehouse, 3rd Floor
Station Square
Pittsburgh PA 15219
(412) 261-0300

Mary Ann Eisenreich of Bethel Park School District is the director of this project. Literacy students will be surveyed in Allegheny County (both foreign-born and native Americans) to determine the most commonly misinterpreted words, terms and phrases in a social setting, as well as in the workplace. An illustrated handbook will then be developed and distributed for use with student/tutor pairs, small groups and large classroom groupings.

PRODUCTS:

Final Report and Handbook

DESCRIPTORS:

Language/Reading Tutoring

PA 98-2049 $ 5,000

DEAF ADULT LITERACY TUTOR HANDBOOK REVISION

Gail Bober
Center for Community and Professional Services
Pennsylvania School For The Deaf
100 West School House Lane
Philadelphia PA 19144
(215) 951-4718

This project will revise their previous 353 project, "Deaf Adult Literacy Tutor Handbook," which focuses on the unique needs of the deaf adult student. The handbook will include potential teaching strategies and materials to help providers work with the deaf adult learner.

PRODUCTS:

Final Report and Handbook

DESCRIPTORS:

Special Needs

PA 98-2007 $ 15,000

DEMOGRAPHIC AND MARKETING PROFILE
OF LITERACY CLIENTS IN ALLEGHENY COUNTY

Linda Lewis
Literacy Consortium of Allegheny County
The Gatehouse, 3rd Floor
Station Square
Pittsburgh PA 15219
(412) 261-0300

The LCAC proposes to establish a local database of literacy client data, and to use this data to develop profiles of both clients currently in service and of potential literacy clients. An assessment of the effectiveness of recruitment strategies by demographic category will be made. This analysis will suggest which marketing strategy should prove most effective in recruiting a target population and will provide the LCAC with the basis for future outreach efforts.

PRODUCTS:

Final Report

DESCRIPTORS:

Recruitment/Retention Research

PA 98-2046 $ 3,763

DEVELOPING NEW READER SUPPORT GROUPS
THROUGH BOOK DISCUSSIONS

Mary Lindquist
Crawford County Literacy Council
312 Chestnut Street
Meadville PA 16335
(814) 337-7323

This project will develop an active new reader group that will encourage program alumni to participate in discussion groups. Books and/or books with tapes will be provided to new readers for the purpose of promoting book discussions. These discussions will encourage support group and classroom attendance. Participation also will improve reading progress, make new readers more comfortable with each other and encourage and train new leaders in leadership roles.

PRODUCTS:

Final Report

DESCRIPTORS:

Alumni Student Support Groups

PA 98-2020 $ 21,000

DEVELOPMENT OF A CURRICULUM AND MATERIALS FOR USE IN TEACHING OCCUPATION-SPECIFIC VOCABULARY FOR HEALTH CARE STUDENTS

Eunice N. Askov
Pennsylvania State University
Institute For the Study of Adult Literacy
204 Calder Way, Suite 209
University Park PA 16801
(814) 863-3777

This project will develop curriculum and workshop materials that use a structural analysis approach to teaching occupationally specific vocabulary in the health care field. The goal is to determine if students using this method are more successful in their vocational training program than students who have not used the curriculum.

PRODUCTS:

Final Report and Curriculum

DESCRIPTORS:

Curriculum Language/Reading

PA 98-2058 $ 4,500

DISCOVERY LEARNING IN A GROUP SETTING

Kim Hawk
Fayette County Community Action Agency, Inc.
137 North Beeson Avenue
Uniontown PA 15401
(412) 437-6050

This project is designed to evaluate the effectiveness of instruction using the LVA collaborative discovery method versus using the Laubach method. FCCAA will train tutors, organize groups and test students using both methods. A comparison will be made between LVA-focused and non-focused groups and between LVA and Laubach models.

PRODUCTS:

Final Report

DESCRIPTORS:

Language/Reading Research

PA 98-2052 $ 4,891

ENDS DON'T ALWAYS MEET (A REAL LIFE EXPERIENCE IN MONEY MANAGEMENT)

Lynne Childs
Huntingdon County Child and Adult Development Center
723 Portland Avenue
Huntingdon PA 16652
(814) 643-5199

This project will develop a curriculum for realistic money management skills. Participants will solve a variety of budgetary situations in order to build skills in personal money management.

PRODUCTS:

Final Report and Curriculum

DESCRIPTORS:

Curriculum Daily Living Skills

PA 98-2043 $ 10,000

ESL/ADULT LITERACY TAX PROGRAM INSTRUCTION MANUAL

Carol Brane
Chester County Adult Literacy Consortium
150 James Hance Court
Exton PA 19341
(215) 524-5107

Haywood Turrentine of the Chester County OIC is the director of this project. This project proposes to formalize the existing curriculum by providing ESL/Adult Literacy instruction in how to complete and file Pennsylvania State Income Tax and United States Federal Income Tax 1040A forms.

PRODUCTS:

Final Report and Instructional Guide

DESCRIPTORS:

Curriculum ESL
Daily Living Skills

PA 98-2068 $ 12,836

EVALUATING THE USE AND IMPACT
OF SECTION 353 PROJECTS

David W. Fluke
Adult Education Linkage Services
Box 214
Troy PA 16947
(717) 596-3474

This project will survey adult educators throughout Pennsylvania about Section 353 projects. The survey instrument will ask for such information as: Which projects and products have been used or adapted? What is the effectiveness of the utilized or adapted projects or products? The results will be published in the Adult Basic and Literacy Education newsletter, "What's The Buzz?"

PRODUCTS:

Final Report

DESCRIPTORS:

Dissemination Research

PA 98-2023 $ 12,170

EVERYDAY BASIC SKILLS

Carol Molek
Tuscarora IU 11
Adult Education and Job Training Center
1020 Belle Vernon Avenue
Lewistown PA 17044
(717) 248-4942

This project will develop a curriculum to utilize in teaching basic self-management to GED students. Subjects will include such areas as self-esteem, personal development and financial management. The goal is to better equip students with life management skills so they can proceed with their academic training.

PRODUCTS:

Final Report and Curriculum

DESCRIPTORS:

Daily Living Skills Curriculum

PA 98-2003 $ 18,000

EXPLORING THE COMPREHENSION SKILLS AND STRATEGIES OF ABE STUDENTS

Eunice N. Askov
Pennsylvania State University
Institute for the Study of Adult Literacy
204 Calder Way, Suite 209
University Park PA 16801
(814) 863-3777

This project will survey ABE students' perceptions of their reading comprehension skills and strategies and explore the role of these perceptions in the development of students' reading comprehension skills. Research findings and their instructional implications will be reported to teachers at participating sites via workshops.

PRODUCTS:

Final Report

DESCRIPTORS:

Language/Reading Research

PA 98-2066 $ 4,140

F.O.R. FAMILY LITERACY PROGRAM

Linda Lewis
Literacy Consortium of Allegheny County
The Gatehouse, 3rd Floor
Station Square
Pittsburgh PA 15219
(412) 261-0300

Amy Chapple of F.O.R. Sto-Rox Neighborhood Corporation is the director of this project. This project will develop a curriculum for a series of six-week sessions to provide literacy instruction for parents to enable them to read independently to their children. The program is designed to enhance family reading through related children's activities, parental instruction and the loaning/borrowing of reading materials. The goal is to have parents read to their children for at least 15 minutes a day.

PRODUCTS:

Final Report and Curriculum

DESCRIPTORS:

Family Literacy Curriculum

PA 98-2047 $ 3,248

FAMILIES AT RISK

JoAnn Lawer
Central Susquehanna IU 16
P.O. Box 213
Lewisburg PA 17837
(717) 523-1155

The Central Susquehanna Intermediate Unit will develop a directory that will help staff to better coordinate their services with other regional service providers in order to expand the number of family literacy programs and the range of services. A series of presentations for staff development and public awareness also will be developed.

PRODUCTS:

Final Report and Directory

DESCRIPTORS:

Administration Family Literacy

PA 98-2012 $ 13,078

FAMILY ADVOCACY:
THE PARENT/PROFESSIONAL TEAM

Linda Hinman
Central IU 10
Development Center for Adults
Centre County AVTS
Pleasant Gap PA 16823
(814) 359-3069

This project will develop a model of strategies to facilitate parental access to schools and educational services. This model intends to increase parental understanding of school district procedures and policies. It also intends to increase the awareness and sensitivity of professionals to parental apprehensions in order to help develop approaches that will encourage parental participation.

PRODUCTS:

Final Report and Manual

DESCRIPTORS:

Research Family Literacy

PA 98-2042 $ 9,199

GED AFTER JAIL

Carolyn A. Grecco
Central IU 10
Development Center for Adults
Centre County AVTS
Pleasant Gap PA 16823
(814) 359-3069

This project will provide individual counseling for prisoners prior to and immediately following their release, in order to help them follow the GED through to completion. The curriculum will consist of an application for "GED After Jail" and the community-based GED class brochure; a survey of personal life goals in order to detemine desire to complete GED studies and to assess the skill areas of GED that need the most study; job readiness materials; and an evaluation of "GED After Jail."

PRODUCTS:

Final Report and Curriculum

DESCRIPTORS:

GED Correctional Education

PA 98-2060 $ 5,000

GED PLUS ALUMNI ASSOCIATION

Donna B. Hyman
Central IU 10
Development Center for Adults
Centre County AVTS
Pleasant Gap PA 16823
(814) 359-3069

The project will establish an alumni association for GED graduates of the Center County Development Center. The association will help promote the GED program throughout the community by involving members in various activities and programs.

PRODUCTS:

Final Report

DESCRIPTORS:

GED Alumni

PA 98-2028 $ 10,260

HANDS ON PRISONER EDUCATION--
PROJECT H.O.P.E.

John Heisey
Lancaster/Lebanon IU 13
Lebanon Adult Education Center
1 Cumberland Street
Lebanon PA 17042
(717) 274-0778

The project will train volunteer tutors in basic English as a Second Language and reading skills in order to form a core of trained volunteers to work with ABE instructors teaching incarcerated adults at the 0-5 reading level.

PRODUCTS:

Final Report

DESCRIPTORS:

ESL Tutoring
Correctional Education

PA 98-2008 $ 14,000

HIGH-TECH FOR EFFECTIVE ESL/
FAMILY LITERACY INSTRUCTION

Vuong G. Thuy
Indochinese-American Council
4936 Old York Road
Philadelphia PA 19141
(215) 457-0272

This project will evaluate the effectiveness of using a combination of classroom ESL methods and computer-assisted instruction. A control group using the regular ESL method only will be used to show the differences. A training and reference guide for literacy and ESL teachers and tutors will also be developed by using this CAI approach.

PRODUCTS:

Final Report, Training and Reference Guide

DESCRIPTORS:

ESL Research

PA 98-2055 $ 5,000

INTERNATIONAL BOOKLET
OF IDIOMS & RECIPES

Kim Hawk
Fayette County Community Action Agency, Inc.
137 North Beeson Avenue
Uniontown PA 15401
(412) 437-6050

The FCCAA will develop a booklet of recipes and stories of the countries of enrolled ESL students. The booklet will assist students to assimilate themselves into the community, while maintaining their cultural heritage. Compiling the booklet will allow students to develop computer, basic English and teamwork skills. The booklet will be distributed to the community in order to recruit new students and tutors.

PRODUCTS:

Final Report and Booklet

DESCRIPTORS:

ESL Recruitment/Retention

PA 98-2054 $ 5,000

INTERNATIONAL HOLIDAYS:
A RESOURCE GUIDE FOR
ENGLISH-AS-A-SECOND LANGUAGE TEACHERS

Beverly J. Smith
Catholic Charities
Immigration and Refugee Services
900 North 17th Street
Harrisburg PA 17103
(717) 232-0568

This project will develop a resource guide concerning the major holidays celebrated by various cultures to be used as a teaching tool for ESL students in Central Pennsylvania. The booklet will include a description of the major holidays of six countries, demographic information, maps, teaching materials and exercises to review the information.

PRODUCTS:

Final Report and Booklet

DESCRIPTORS:

ESL

PA 98-2056 $ 5,000

LEGAL/MEDICAL ABE PRE-VOCATIONAL CLERICAL SKILLS

Carol Molek
Tuscarora IU 11
Adult Education and Job Training Center
1020 Belle Vernon Avenue
Lewistown PA 17044
(717) 248-4942

This project will adapt a model curriculum for developing basic skills in preparation for employment in entry-level positions in the legal and medical fields. Follow-up assistance will be provided to students who wish to further vocational training and completion of a GED diploma.

PRODUCTS:

Final Report and Curriculum

DESCRIPTORS:

Curriculum Counseling

PA 98-2018 $129,807

LITERACY CONSORTIUM OF ALLEGHENY COUNTY

Linda Lewis
Literacy Consortium of Allegheny County
The Gatehouse, 3rd Floor
Station Square
Pittsburgh PA 15219
(412) 261-0300

This project will continue to improve and refine the administrative development of the Literacy Consortium of Allegheny County. It will provide a system for evaluation of programs and allocations of funds. It also will secure funding to ensure the ongoing administrative functions of the LCAC and its member agencies. This project will create a centralized source for literacy information in Allegheny County.

PRODUCTS:

Final Report

DESCRIPTORS:

Administration

PA 98-2019 $ 22,400

LITERACY INITIATIVES FOR FAMILIES
OF DEAF PARENTS WITH HEARING CHILDREN

Linda Lewis
Literacy Consortium of Allegheny County
The Gatehouse, 3rd Floor
Station Square
Pittsburgh PA 15219
(412) 261-0300

Dr. Helen Craig of the Western Pennsylvania School for the Deaf is the director of this project. Dr. Craig will document and, through small group literacy instruction, address the literacy needs of deaf parents with young hearing childen. The training also will be developed for health care professionals involved with DP/HC families.

PRODUCTS:

Final Report and Instructional Materials

DESCRIPTORS:

Special Needs Family Literacy

PA 98-2048 $ 4,948

MATH WITHOUT FEARS:
A CONCRETE APPROACH TO MATHEMATICS

Carol Goertzel
Lutheran Settlement House Women's Program
1340 Frankford Avenue
Philadelphia PA 19125
(215) 426-8610

This project will develop a curriculum guide focusing on methods and activities for students to overcome a fear of math by offering immediate success in various areas. Areas included will be whole number operations, fractions, decimals and percentages.

PRODUCTS:

Final Report and Curriculum Guide

DESCRIPTORS:

Curriculum Mathematics

PA 98-2069 $115,000

NATIONAL ADULT LITERACY SURVEY

Douglas Rhodes
Educational Testing Service
Rosedale Road 05-P
Princeton PA 08541
(800) 223-0267

Funding will support first-year participation in both the National and State Adult Literacy Surveys being developed and administered by the Educational Testing Service. ETS will assess the types of literacy skills of a representative household sample of adults and how those skills are distributed across major subgroups of interest.

PRODUCTS:

Final Report

DESCRIPTORS:

Research

PA 98-2057 $ 4,170

NATIONAL ISSUES FORUMS
IN AN ABE SETTING

Carol Molek
Tuscarora IU 11
Adult Education and Job Training Center
1020 Belle Vernon Avenue
Lewistown PA 17044
(717) 248-4942

This project will incorporate the National Issues Forums concept into the ABE program through student involvement in mini-forum activities. The National Issues Forums is an open exchange of thoughts and opinions about pressing national concerns. The program is designed to enhance student self-esteem and critical thinking skills.

PRODUCTS:

Final Report

DESCRIPTORS:

Language/Reading

PA 98-2033 $ 10,000

OIC CARES ABOUT CHESTER COUNTY SENIORS

Carol Brane
Chester County Adult Literacy Consortium
150 James Hance Court
Exton PA 19341
(215) 524-5107

Haywood Turrentine of the Chester County OIC is the director of this project. The proposal addresses a need in Chester County for providing educational services to senior citizens functioning below necessary literacy levels. The program will provide for the training of volunteer instructors and peer tutors who will teach literacy to these senior citizens so that they can gain skills that will enable them to perform daily tasks more independently.

PRODUCTS:

Final Report and Curriculum

DESCRIPTORS:

Older Adults Tutoring
Daily Living Skills

PA 98-2016 $ 7,850

OPERATION SOFT BOOT

Carol Molek
Tuscarora IU 11
Adult Education and Job Training Center
1020 Belle Vernon Avenue
Lewistown PA 17044
(717) 248-4942

This program will address the need to make Adult Basic Education (ABE) students comfortable with computers at their current educational level so that they are prepared to utilize computer-assisted instruction in their basic education classes. Instruction will include a review of hardware, operating systems, basic keyboarding and hands-on experience using various types of software.

PRODUCTS:

Final Report and Curriculum Guide

DESCRIPTORS:

Curriculum Technology

PA 98-2001 $ 26,450

PASSAGE:
YOUR WORKPLACE AND JOB SKILLS
INFORMATION NEWSLETTER OF 1991-1992

Bernadette Mangie
Midland Center, Inc.
617 Midland Avenue
Midland PA 15059
(412) 643-1350

The Midland Center will produce PASSAGE. The series of 10 newsletters will cite career-development resources that complement Pennsylvania's adult-learning programs. PASSAGE offers easy access to information about solutions to problems of training, retraining and employment.

PRODUCTS:

Final Report and 10 Newsletter Issues

DESCRIPTORS:

Dissemination Workforce Education

PA 98-2035 $ 7,614

PESL SONGS AND EXERCISES
FOR REINFORCING ENGLISH GRAMMAR
AND IDIOMS

Janice R. Frick
Partners for English As A Second Language, Inc.
1580 Carr Way
Warminster PA 18974
(215) 674-3793

The PESL will produce a cassette tape of 10 original songs to assist in the teaching of grammar, conversational skills and reading/ writing activities. A field-tested teacher's guide and songbook will accompany the cassette.

PRODUCTS:

Final Report, Audio Tape, and Teacher's Guide

DESCRIPTORS:

ESL Language/Reading
Writing

PA 98-2029 $ 10,000

PRACTICAL APPLICATIONS
OF ALTERNATIVE TEACHING METHODS

Pieter Miller
Reading Area Community College
P.O. Box 1706
Reading PA 19603-1706
(215) 372-4721

This project will use non-traditional methods of instruction to teach basic skills that students with special learning needs can use in regular ABE classes. The purpose of the classes is to improve student skills, thus increasing their chances of successfully completing their ABE/GED curriculum.

PRODUCTS:

Final Report

DESCRIPTORS:

Special Needs GED

PA 98-2027 $ 9,950

PREPARING HEALTH CARE WORKERS
FOR THE YEAR 2000

Gwendolyn Nash
District 1199C Training and Upgrading Fund
1319 Locust Street
Philadelphia PA 19107
(215) 735-5555

This project will create a learner-centered program to assist health care workers with job skills deficiencies. Two curriculums will be developed to meet identified needs. Information about certain occupations and the skills required for them will be included in the results.

PRODUCTS:

Final Report, Curriculum and Booklet

DESCRIPTORS:

Workforce Education Curriculum

PA 98-2037 $ 22,000

PREPARING STEEL WORKERS
FOR 21ST CENTURY TECHNOLOGIES
THROUGH BASIC COMMUNICATION
AND COMPUTATION SKILLS

Tony Crimarki
Greater Johnstown AVTS
445 Schoolhouse Road
Johnstown PA 15904
(814) 269-3874

This project will develop an individualized, computer-assisted workplace instruction program incorporating communication and computational skills for steel workers. The program will help to raise the educational level of the worker at least two grade levels or to a minimum of an eighth grade level as determined by standard academic achievement measures.

PRODUCTS:

Final Report and Curriculum Guide

DESCRIPTORS:

Workforce Education Curriculum

PA 98-2053 $ 3,573

PROJECT RE-ENTRY

Jeffrey Woodyard
Tri-County Opportunities Industrialization Center
1600 Market Street
Harrisburg PA 17103
(717) 238-7318

The purpose of this project is to re-enter Tri-County OIC students who have begun GED testing but are no longer in class. In addition, OIC will develop a procedures manual for instructors and counselors to follow in an effort to decrease the number of GED dropouts and increase the retention rate of GED students.

PRODUCTS:

Final Report and Procedures Manual

DESCRIPTORS:

GED Recruitment/Retention

PA 98-2006 $ 15,000

READING, WRITING AND CRITICAL THINKING IN MID-SIZED BUSINESSES

Linda McCrossan
Allentown Literacy Council
530 Hamilton Street
Allentown PA 18101
(215) 435-0680

The Council will analyze the job duties and list the necessary literacy skills for "second-level" jobs. The project will develop the instructional techniques needed to teach these skills in a group setting. This is an extension of a former 353 project for teaching skills for entry-level positions. This project will provide a compilation of skills that can be transferred from one level to another.

PRODUCTS:

Final Report

DESCRIPTORS:

Workforce Education

PA 98-2065 $ 4,750

READY, SET, READ

Carol Molek
Tuscarora IU 11
Adult Education and Job Training Center
1020 Belle Vernon Avenue
Lewistown PA 17044
(717) 248-4942

This project will develop a curriculum to promote family literacy through various activities in order to encourage an enthusiasm for reading. The program will stress the importance of reading to children, will enhance adult reading skills and will boost parents' confidence in the selection of reading materials.

PRODUCTS:

Final Report, Curriculum Outline and Bibliography

DESCRIPTORS:

Family Literacy Curriculum

PA 98-2045 $ 2,691

REAL LIFE READERS: SHORT STORIES FOR MENTALLY DISABLED STUDENTS

Mary Kay Peterson
Elwyn Institute
Southeast PA Rehabilitation Center
999 West Chester Pike
West Chester PA 19380
(215) 891-2220

The project will develop an anthology of short stories with an accompanying teacher's guide to be used in the ABE/Literacy program for mentally disabled adults. These stories will be on a 2.0-4.0 reading level and will address subject matter appropriate for a wide variety of ages and lifestyles.

PRODUCTS:

Final Report, Two Volume Anthology and Teacher's Guide

DESCRIPTORS:

Language/Reading Special Needs

PA 98-2005 $ 9,540

RESEARCH STUDY IN RETENTION: A QUALITATIVE APPROACH

Rose Brandt
Center For Literacy
636 South 48th Street
Philadelphia PA 19143
(215) 474-1235

This project will review varying definitions of "participation," "completion," and "dropout," and will investigate instances of definitional differences in the CFL program by means of focus groups, interviews and reviewing current materials. Data collected will be analyzed, results will be interpreted and implications for program changes will be developed.

PRODUCTS:

Final Report

DESCRIPTORS:

Research Administration

PA 98-2030 $ 8,574

SCIENCE STUDY GUIDE

Alice M. Mackin
Central IU 10
Development Center for Adults
Centre County AVTS
Pleasant Gap PA 16823
(814) 359-3069

The STUDY GUIDE is for the ABE student and reviews basic science concepts of biology, earth science, physics and chemistry. The guide includes a 90-minute audiocassette with a closely matched narrative.

PRODUCTS:

Final Report, Study Guide, and Audiocassette

DESCRIPTORS:

Sciences

PA 98-2038 $ 12,000

SECOND WIND:
BRINGING GOOD COPING SKILLS MATERIALS
TO MORE ADULT STUDENTS

Tana Reiff-Sodano
New Educational Projects, Inc.
P.O. Box 182
Lancaster PA 17603
(717) 299-8912

This project will rework a past special project, "Coping With Crises For Disadvantaged Adults," into a more readable form. The five books will cover topics such as parenting, health, troubled relationships, death and money problems. The books contain both reading material and student activities.

PRODUCTS:

Final Report and Five Books

DESCRIPTORS:

Curriculum Special Needs

PA 98-2025 $ 15,000

SELF-ESTEEM FOR PARENTING

Rose Brandt
Center For Literacy
636 South 48th Street
Philadelphia PA 19143
(215) 474-1235

The project will offer a family literacy class focused on self-esteem. A manual created from the class will have four units emphasizing two components. One component will focus on parents' self-esteem; the second on how they can work with their children. Materials will be field tested in parenting/family literacy classes.

PRODUCTS:

Final Report and Manual

DESCRIPTORS:

Family Literacy

PA 98-2013 $ 10,899

SENIOR FINANCIAL MANAGEMENT

Carol Molek
Tuscarora IU 11
Adult Education and Job Training Center
1020 Belle Vernon Avenue
Lewistown PA 17044
(717) 248-4942

The project will develop and adapt a life skills/financial management curriculum geared to the needs of senior citizens. A series of workshops will provide 18-24 senior citizens with the opportunity to increase their math and reading skills.

PRODUCTS:

Final Report, Curriculum and Training Packet

DESCRIPTORS:

Daily Living Skills Older Adults

PA 98-2034 $ 18,000

SILENT NO MORE: VOICES OF MULTI-
CULTURAL AND WORKING CLASS PEOPLE
IN MODERN AMERICA

Carol Goertzel
Lutheran Settlement House Women's Program
1340 Frankford Avenue
Philadelphia PA 19125
(215) 426-8610

This project is a curriculum manual that utilizes historical vignettes, oral histories and student writings to portray recent American history through the eyes of low-income and minority peoples. The manual begins with World War I and concludes with the Vietnam War. Its purpose is to increase students' knowledge base and to make history more meaningful to low-income and minority students.

PRODUCTS:

Final Report and Curriculum Manual

DESCRIPTORS:

Curriculum Writing
Social Studies

PA 98-2022 $ 11,234

STUDY SKILLS FOR SINGLE PARENTS

Judy A. Davis
Central IU 10
Development Center for Adults
Centre County AVTS
Pleasant Gap PA 16823
(814) 359-3069

"Study Skills For Single Parents" addresses the problems of unemployed and underemployed single parents who will pursue continued education or job training programs and who are deficient in study strategies. The curriculum and four 18-hour workshops will focus on core components that affect learning and academic performance, and/or relate to study skills: time management; problem-solving approaches; discovering temperament and learning styles; auditory, visual, and tactile learning; and test-taking.

PRODUCTS:

Final Report and Teacher's Guide
With Lesson Plans

DESCRIPTORS:

Curriculum

PA 98-2002 $ 18,940

SUCCESS STORIES: FROM LEARNING TO EARNING

Sherry Royce
Royce & Royce, Inc.
1938 Crooked Oak Drive
Lancaster PA 17601
(717) 569-1663

The grantee will provide technical support necessary for the selection and recognition of the 1991 outstanding ABLE students. Activities also will include publishing and disseminating the outstanding adult student booklet and accompanying program flyers. The grantee also will prepare an impact report detailing the changes in ABLE winners' welfare assistance, education, training and employment status since completing their Act 143 literacy, ABE, ESL, or GED program.

PRODUCTS:

Final Report, Booklet and Flyers

DESCRIPTORS:

Public Awareness

PA 98-2031 $ 2,246

SUPPLEMENTAL LITERACY INSTRUCTION CURRICULUM AND TEACHER'S GUIDE IN LIFE SKILLS COMMUNICATION FOR SPECIAL NEEDS ADULTS

Mary Kay Peterson
Elwyn Institute
Southeast PA Rehabilitation Center
999 West Chester Pike
West Chester PA 19380
(215) 891-2220

This project will develop a curriculum and teacher's guide for instructors who work with students with impaired communication skills. The curriculum is designed to assist the tutor in teaching students how to bridge communication difficulties both in and out of the classroom.

PRODUCTS:

Final Report, Curriculum and Teacher's Guide

DESCRIPTORS:

Special Needs Daily Living Skills

PA 98-2063 $ 4,832

TEST TAKING STRATEGIES
FOR THE GED CANDIDATE

Daniel G. Tempestini
Erie Adult Educational Learning Center
3325 Cherry Street
Erie PA 16508
(814) 871-6656

This project will develop a series of monthly seminars for students preparing for the GED test. Seminars will include areas such as test taking strategies, skills necessary for each of the five subjects on the test and mental/emotional factors involved in the testing process.

PRODUCTS:

Final Report, Flyer and Hand-outs

DESCRIPTORS:

GED Tests and Testing

PA 98-2004 $ 15,174

TOWARDS THE ABE PROMISED LAND:
CREATING A SUCCESSFUL LEARNING
ENVIRONMENT BY EXAMINING
RETENTION RATE

Carol Goertzel
Lutheran Settlement House Women's Program
1340 Frankford Avenue
Philadelphia PA 19125
(215) 426-8610

This project examines retention rates among ABE students in order to create a model of a successful learning environment. The qualitative information will be shared with staff and teachers in staff development sessions. Suggestions will be included in a manual in order to allow other programs to replicate the study.

PRODUCTS:

Final Report and Manual

DESCRIPTORS:

Recruitment/Retention

PA 98-2011 $ 17,000

UNHEARD VOICES: A CREATIVE WRITING CURRICULUM

John M. Corse, Jr.
Lancaster-Lebanon IU 13
Adult Enrichment Center
31 South Duke Street
Lancaster PA 17602
(717) 293-7636

The grantee will develop an instructor handbook containing guidelines, instructional techniques; and classroom materials for integrating a creative writing component, including both poetry and prose, into existing ABE, GED and ESL curricula. Creative student writing samples also will be published and distributed to contributors.

PRODUCTS:

Final Report and Handbook

DESCRIPTORS:

Writing Language/Reading

PA 98-2036 $ 15,000

USING DRAMA TO ENCOURAGE CRITICAL THINKING ON CRITICAL ISSUES

Carol Goertzel
Lutheran Settlement House Women's Program
1340 Frankford Avenue
Philadelphia PA 19125
(215) 426-8610

This project will develop a curriculum manual used to increase the critical thinking skills of adult students. They will examine the issues of substance abuse and AIDS through dramatics.

PRODUCTS:

Final Report, Curriculum and Teacher Handbook

DESCRIPTORS:

Curriculum Language/Reading

PA 98-2040 $ 4,770

USING SHAREWARE IN ADULT EDUCATION

Jeffrey Woodyard
Tri-County Opportunities Industrialization Center
1600 Market Street
Harrisburg PA 17103
(717) 238-7318

This project will review and rate software for OIC instructors to incorporate into ABE/GED classes. Criteria for the software will be applicability to subject matter, ease of use, appropriateness for adult learners, adequate program documentation and its ability to maintain the interest of the user. The project will develop sample lesson plans and a user's guide for the reviewed software.

PRODUCTS:

Final Report, Software Collection, User's Manual, Sample Lesson Plans and Rating Guide

DESCRIPTORS:

Technology GED

PA 98-2067 $ 37,000

"WHAT'S THE BUZZ?"--PENNSYLVANIA'S ADULT BASIC AND LITERACY EDUCATION DISSEMINATION NEWSLETTER

David W. Fluke
Adult Education Linkage Services
Box 214
Troy PA 16947
(717) 596-3474

The grantee will prepare and produce 10 monthly issues of a newsletter. The newsletter will serve as an in-service communication tool, an instrument of dissemination and a conduit for information from the Bureau of Adult Basic and Literacy Education to teachers, tutors, counselors and administrators.

PRODUCTS:

Final Report and Newsletter

DESCRIPTORS:

Dissemination Staff Development

PA 98-2017 $ 19,600

WORKERS' COOPERATIVE

Patricia DeCarlo
Norris Square Civic Association
124 West Diamond Street
Philadelphia PA 19122
(215) 426-8734

NSCA will subcontract with The Center For Literacy to develop the Workers' Cooperative workforce and ESL literacy curriculum manual and to offer a class based on this curriculum to members of the Norris Square construction crew. A workshop concerning cooperatives also will be conducted for Norris Square community residents.

PRODUCTS:

Final Report

DESCRIPTORS:

Workforce Education ESL
Curriculum

PA 98-2026 $ 13,350

WORKPLACE EDUCATION: SPECIAL TOPICS

Carol Molek
Tuscarora IU 11
Adult Education and Job Training Center
1020 Belle Vernon Avenue
Lewistown PA 17044
(717) 248-4942

The grantee will provide training in specific topics that will motivate participants to stay involved with workplace basic skills training. The training is designed to respond to requests from employees for workshops on specific areas. Topics will include stress management, communication skills, diversity in the workplace, assertiveness, job success and computer literacy.

PRODUCTS:

Final Report and Curriculum Guide

DESCRIPTORS:

Workforce Education Recruitment/Retention

PA 98-2064 $ 5,000

WRITE ON TARGET

Debra Burrows
Central IU 10
Development Center for Adults
Centre County AVTS
Pleasant Gap PA 16823
(814) 359-3069

This project plans to review all print material in the Clinton County Development Center resource room in order to determine its readability level. The center will contact local agencies whose materials exceed target audience reading levels and offer rewriting assistance. The final report will include copies of the materials they helped rewrite.

PRODUCTS:

Final Report

DESCRIPTORS:

Administration

PA 98-2041 $ 10,799

WRITING AND ILLUSTRATING A HERO/INE ADVENTURE JOURNEY FOLKTALE BY INMATES OF THE DAUPHIN COUNTY PRISON

Richard Ammon
Pennsylvania State University at Harrisburg
W-357 Olmsted Building
777 West Harrisburg Pike
Middletown PA 17057
(717) 948-6000

This project will teach inmates to produce their own folktales using a curriculum developed by Molly Bang. These stories are designed to improve writing skills and to develop a good attitude toward learning.

PRODUCTS:

Final Report and Curriculum

DESCRIPTORS:

Writing Correctional Education

PA 98-2021 $ 5,190

WRITING/COMMUNICATION CURRICULUM
FOR INCARCERATED ADULTS

Lyn Leto
Schuylkill IU 29
P.O. Box 130
MarLin PA 17951
(717) 544-9131

A pilot curriculum will be developed to improve the writing and communication skills of incarcerated adults (ABE-GED). Inmates will enter the program with the intention of contributing to the publication of a handbook composed of their original writings. The handbook will be used to help county students learn from the prisoners' negative experiences as a result of drug/alcohol abuse and dropping out of school.

PRODUCTS:

Final Report, Handbook, Evaluation Scale and Measuring Instrument

DESCRIPTORS:

Curriculum Writing
Correctional Education

PA 98-2059 $ 4,950

YEARBOOK: WRITING, RECRUITMENT,
RECOGNITION

Carol Molek
Tuscarora IU 11
Adult Education and Job Training Center
1020 Belle Vernon Avenue
Lewistown PA 17044
(717) 248-4942

The Center will produce a yearbook showing the accomplishments of graduating GED students. This yearbook may be used in a variety of ways: recruitment, support, or illustrating the value of education. A substantial amount of student writing is to be included. This project also can be used to provide an important link between old and new alumni.

PRODUCTS:

Final Report and Yearbook

DESCRIPTORS:

GED Recruitment/Retention

STAFF DEVELOPMENT PROJECTS

PA 99-2001 $ 38,854

353 TASK FORCE/STAFF DEVELOPMENT
SUPPORT STAFF

E. Phillip McKain
PA Directors' Association for Community Action, Inc.
222 Pine Street
Harrisburg PA 17101-1350
(717) 233-1075

The Pennsylvania Directors' Association for Community Action will manage, coordinate and provide logistical support for scheduled staff development activities for the Fall Workshops, 353 Task Force Meetings and expenses related to the reading and rating of the Section 353 proposals for 1992-93.

PRODUCTS:

Final Report

DESCRIPTORS:

Staff Development

PA 99-2016 $ 14,996

ADULT LITERACY SOFTWARE RESOURCE
AND REVIEW CENTER

Janice Biros
Office of Computing Services
Drexel University
Philadelphia PA 19104
(215) 895-2667

The grantee will establish a regional adult Literacy Software Review Center for ABE, GED and ESL providers in a tri-county area. The Center will provide guidance and assistance in using and evaluating software and hardware, produce a quarterly newsletter containing reviews and evaluations of specific products and link existing providers in the tri-county area with providers in Philadelphia using computers in an exemplary way.

PRODUCTS:

Final Report

DESCRIPTORS:

Technology Dissemination

PA 99-2008 $ 8,498

CLIENT MENTAL HEALTH ISSUES

Adele Craig
Tuscarora IU 11
Adult Education and Job Training Center
1020 Belle Vernon Avenue
Lewistown PA 17044
(717) 248-4942

This program is designed to provide ABE personnel with a better understanding of the special needs of clients suffering from mental health problems through a series of four workshops. These workshops will aid staff in developing agency policy and procedures for special clients.

PRODUCTS:

Final Report and Training Packets

DESCRIPTORS:

Staff Development Special Needs

PA 99-2017 $ 15,152

COMPUTERS AND ADULT LITERACY:
A TRI-COUNTY INITIATIVE

Janice Biros
Office of Computing Services
Drexel University
Philadelphia PA 19104
(215) 895-2667

The project will provide training and ongoing technical support to ABE/GED/ESL providers in a three-county area on the effective use of computer and software programs. Bi-monthly workshops will include information on the use of computers for administrative purposes, student use and curriculum.

PRODUCTS:

Final Report

DESCRIPTORS:

Staff Development Technology

PA 99-2014 $ 10,833

CONSORTIUM DEVELOPMENT MANUAL

Linda Lewis
Literacy Consortium of Allegheny County
The Gatehouse, 3rd Floor
Station Square
Pittsburgh PA 15219
(412) 261-0300

The grantee will develop a manual describing the steps for the implementation of new consortium procedures, concentrating on evaluation and allocation. The information for this manual will be gleaned from regular board meetings and a series of workshops.

PRODUCTS:

Final Report and Manual

DESCRIPTORS:

Staff Development Administration

PA 99-2005 $ 4,950

INSTRUCTIONAL TV STAFF DEVELOPMENT
TRAINING FOR CORRECTIONS EDUCATORS

Dehra W. Shafer
Pennsylvania State University
WPSX-TV Adult Literacy Project Unit
207 Mitchell Building
University Park PA 16802
(814) 863-4727

This project will offer a series of five half-day staff development workshops in order to prepare adult basic and literacy educators in the use of instructional television to support learning. An instructor's manual and resource guide also will be developed for workshop participants to use.

PRODUCTS:

Final Report, Instructor's Manual, Instruction Television and Video Resource Guide

DESCRIPTORS:

Technology Staff Development
Correctional Education

PA 99-2004 $ 13,000

LITERACY ALIVE!
A LITERACY AWARENESS CAMPAIGN

Robert Simons
Adult Literacy Department
Northampton Community College
3835 Green Pond Road
Bethlehem PA 18017
(215) 861-5427

This project will develop a multifaceted public awareness campaign for the purpose of recruiting literacy providers. A variety of print and non-print materials will be developed in order to achieve greater public awareness.

PRODUCTS:

Final Report, Manual, 5-7 Minute Video,
Recruitment Brochures & Portable Graphic Model

DESCRIPTORS:

Recruitment/Retention Public Awareness

PA 99-2010 $ 15,125

MEETING THE NEEDS
OF THE LOW-LEVEL ADULT READER

Robert Simons
Adult Literacy Department
Northampton Community College
3835 Green Pond Road
Bethlehem PA 18017
(215) 861-5427

This project will develop a model for a personalized education plan (PEP). A selection of beginning and non-readers will be made by reading specialists using an assortment of diagnostic tools. This program is an extension of former 353 projects "How Adults Read" and "A Field Guide to Literacy."

PRODUCTS:

Final Report and Manual

DESCRIPTORS:

Staff Development Language/Reading

PA 99-2007 $ 13,510

NATIONAL ISSUES FORUMS:
CITIZENSHIP THROUGH LITERACY

Dehra W. Shafer
Pennsylvania State University
WPSX-TV Adult Literacy Project Unit
207 Mitchell Building
University Park PA 16802
(814) 863-4727

The project will provide training support to the service providers and co-sponsors of three pilot projects that will expand the existing National Issues Forums into larger community-based forums. The National Issues Forums are a vehicle to increase the ability of students to utilize newly acquired literacy skills so that they may involve themselves in these community forums.

PRODUCTS:

Final Report

DESCRIPTORS:

Staff Development

PA 99-2002 $ 15,609

PENNSYLVANIA ADULT BASIC EDUCATION
STAFF HANDBOOK, 1992 EDITION

Tana Reiff-Sodano
New Educational Projects, Inc.
P.O. Box 182
Lancaster PA 17603
(717) 299-8912

The grantee will produce and distribute an updated, revised and reviewed edition of "The Pennsylvania Adult Education Staff Handbook, 1989 Edition." The handbook is a handy desk reference of facts, practical ideas and resources for Pennsylvania ABE/GED/ESL/Literacy program staff.

PRODUCTS:

Final Reports and Handbook

DESCRIPTORS:

Staff Development

PA 99-2018 $ 8,797

PENNSYLVANIA-OHIO STAFF
DEVELOPMENT CONFERENCE

Richard Gacka
Northwest Tri-County IU 5
252 Waterford Street
Edinboro PA 16412
(814) 734-5610

Funding will support the attendance of 100 Pennsylvania educators at the 7th annual Penn-Ohio Conference, which will be held in Edinboro, Pennsylvania. Funding also will be used for the fees and expenses of four speakers and to support clerical and printing expenses involved in the publicity for the conference and the registration of participants.

PRODUCTS:

Final Report

DESCRIPTORS:

Staff Development

PA 99-2013 $ 11,180

PROJECT DROP IN

Carol Molek
Tuscarora IU 11
Adult Education and Job Training Center
1020 Belle Vernon Avenue
Lewistown PA 17044
(717) 248-4942

The Adult Education and Job Training Center will develop a model of intervention strategies for adult education drop-out prevention. This project will develop an instrument for those at risk and a goal-oriented retention plan using the Individualized Enrollment Plan (IEP) format.

PRODUCTS:

Final Report

DESCRIPTORS:

Recruitment/Retention Rural Services
Staff Development

PA 99-2009 $ 8,830

SPEAKERS' BUREAU: BOOSTING ABE

Carol Molek
Tuscarora IU 11
Adult Education and Job Training Center
1020 Belle Vernon Avenue
Lewistown PA 17044
(717) 248-4942

The purpose of this project is to provide ABE educators with training through in-service workshops to develop the local Speakers' Bureau. The goal is to increase recruitment/retention of ABE students. A packet will be developed including curriculum and materials utilized in the program.

PRODUCTS:

Final Report and Packet of Materials

DESCRIPTORS:

Staff Development Recruitment/Retention

PA 99-2012 $ 9,126

STAFF AND BOARD DEVELOPMENT

Linda Lewis
Literacy Consortium of Allegheny County
The Gatehouse, 3rd Floor
Station Square
Pittsburgh PA 15219
(412) 261-0300

The Literacy Consortium will develop a series of workshops, retreats and forums for the purpose of training agency boards and staff to increase their efficiency and strengthen their decision-making capabilities.

PRODUCTS:

Final Report

DESCRIPTORS:

Staff Development Administration

PA 99-2003 $ 12,000

STAFF TRAINING: ENGLISH-AS-A-SECOND LANGUAGE TEACHING TECHNIQUES AND ASSESSMENT TESTING

Beverly J. Smith
Catholic Charities
Immigration and Refugee Services
900 North 17th Street
Harrisburg PA 17103
(717) 232-0568

This project will provide training to program administrators and teachers in various ESL teaching techniques and ESL assessment tests.

PRODUCTS:

Final Report

DESCRIPTORS:

Staff Development

PA 99-2006 $ 9,622

STATISTICAL PROCESS CONTROL: A MANUAL FOR WORKFORCE EDUCATORS

Debra Burrows
Central IU 10
Development Center for Adults
Centre County AVTS
Pleaseant Gap PA 16823
(814) 359-3069

This project will prepare a manual directed specifically to workplace educators in order to prepare them to teach Statistical Process Control. The manual will discuss, in detail, the mathematical concepts and vocabulary required for an understanding of SPC.

PRODUCTS:

Final Report and Manual

DESCRIPTORS:

Workforce Education Staff Development

PA 99-2011 $ 12,500

TEACH THEM TO USE IT
SO THEY DON'T LOSE IT

Linda McCrossan
Allentown Literacy Council
530 Hamilton Street
Allentown PA 18101
(215) 435-0680

The Council will develop a tutor training manual, tutor handbook and resource packet. These tools are designed for those teaching workforce literacy in community colleges and public schools so that they may become adept in using the functional context approach. This method encourages people to learn literacy skills from specific everyday tasks that can be later transferred to general learning situations.

PRODUCTS:

Final Report, Manual, Resource Packet, and Handbook

DESCRIPTORS:

Workforce Education Tutoring
Staff Development

PA 99-2015 $ 18,000

TRAINING ON DOMESTIC VIOLENCE ISSUES
FOR ADULT BASIC EDUCATION/LITERACY
INSTRUCTORS AND COUNSELORS

Nancy Durborow
Pennsylvania Coalition Against Domestic Violence
2505 North Front Street
Harrisburg PA 17110
(717) 234-7353

The project will develop a domestic violence training manual, a training format and educational materials for Adult Basic Education and Literacy instructors and counselors. Training workshops will be held that will include follow-up technical assistance to participants.

PRODUCTS:

Final Report and Training Manual

DESCRIPTORS:

Staff Development

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